

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR COLUMBIA COUNTY, OREGON

MINUTES

June 24, 2015

The Columbia County Board of Commissioners met in scheduled session with Commissioner Henry Heimuller, Commissioner Anthony Hyde and Commissioner Earl Fisher, together with Sarah Hanson, County Counsel and Jan Greenhalgh, Board Office Administrator.

Commissioner Heimuller called the meeting to order and led the flag salute.

**MINUTES:**

Commissioner Hyde moved and Commissioner Fisher seconded to approve the minutes of the June 17, 2015 Board meeting and June 17, 2015 Staff meeting. The motion carried unanimously.

**VISITOR COMMENTS:**

Alta Lynch, Veterans Chair of the St. Helens Elks Lodge. She is here today to invite the Board and the public to come welcome home our National Guard soldiers. These soldiers have completed their tour of duty in Afghanistan and she is glad to report that they all made it back safe. There will be a welcoming home party tomorrow at the St. Helens Armory at 9:45 a.m. but it will be kept short so that they can get home to their families.

Commissioner Heimuller gave kudos to Alta for all of the many projects that she works on to help our veterans around the county and not just through the Elks.

### **HEARING: SUPPLEMENTAL BUDGET FOR FY 2014-2015:**

This is the time set for the public hearing on the Columbia County supplemental budget for fiscal year 2014-2015. Jennifer Cuellar was present to give a brief report and explained that there are two funds that have more than a 10% change in their budget. When this happens, it requires that a supplemental budget hearing be held. The two funds effected are the Parks budget and the Inmate Benefits fund.

The hearing was opened for public testimony.

With no testimony coming before the Board, the hearing was closed for deliberation. Commissioner Fisher moved and Commissioner Hyde seconded to approve Resolution No. 35-2015, "In the Matter of Authorizing Supplemental Budget Appropriations, Contingency Transfers, Inter-Fund Transfers and Intra-Fund Transfers for Fiscal Year 2014-2015". The motion carried unanimously.

### **HEARING: RATE ADJUSTMENTS FOR SOLID WASTE COLLECTIONS:**

This is the time set for the public hearing, "In the Matter of the Rate Adjustments for Solid Waste Curbside Collection Services in Unincorporated Columbia County".

Todd Dugdale, LDS Director, came before the Board to review his 5/22/15 staff report. Each year, the County reviews solid waste collection rates using a uniform Detailed Cost Report (DCR) rate review procedure. Under the DCR procedure, an operating ratio for each collection service area is determined using detailed cost data presented by each collection franchisee in a standard format prescribed by the County. If the DCR for the previous year indicates an operating ratio which is less than 8%, a rate adjustment to the target 11% may be made. If it falls within the 8-14% acceptable range, no rate adjustment would be allowed. In April 2015, two franchisees submitted DCRs to the Solid Waste Advisory Committee for review. SWAC reviewed them at their public

meeting on 5/5/15 and has provided the Board with their recommendation for adjustments. This hearing was set for the Board of Commissioners to review that recommendation, take testimony and make a determination on the rate adjustments.

Robin entered the Notice of the Public Hearing into the record, marked *Exhibit "1"* and the 5/22/15 Staff Report as *Exhibit "2"*.

The hearing was opened for public testimony.

*Herb Bailey, Hudson Garbage, 33362 Hillcrest Drive, Scappoose:* With him are other Hudson employees: Karen Hudson Catlow, Heather Garland and Jen Berkghheim. Herb gave some information on how the Hudson Garbage operation works, commitment to safety, improvements to their fleet, accident free for 1 year and what they offer to the county. Jen then presented their proposal to increase the collection rates in Rainier by 6% and explained that this is a result of increased cost of service, driver hours and to get the rates more in line with St. Helens and Scappoose areas.

Robin entered Hudson Garbage submittal into the record, marked *Exhibit "3"*. Todd mentioned the correction that has been made in the Vernonia rates. Robin has prepared an Order that reflects the correct rate adjustment for Board consideration.

With no further testimony coming before the Board, the hearing was closed for deliberations. After some discussion, Commissioner Fisher moved and Commissioner Hyde seconded to approve Order No. 30-2015, "In the Matter of the Rate Adjustments for Solid Waste Curbside Collection Services in Unincorporated Columbia County". The motion carried unanimously.

**CONSENT AGENDA:**

Commissioner Heimuller read the consent agenda in full. With no changes/additions, Commissioner Hyde moved and Commissioner Fisher seconded to approve the consent agenda as follows:

- (A) Ratify the Select to Pay for week of 6/22/15.
- (B) Approve Personnel Action for Cynthia Zemaitis.
- (C) Workers Compensation Application and authorize Jean Ripa to sign.
- (D) CIS Property Coverage Proposal and authorize Jennifer Cuellar to sign.
- (E) CIS Equipment Breakdown Coverage Proposal and authorize Jennifer Cuellar to sign.
- (F) CIS Excess Crime Coverage Proposal and authorize Jennifer Cuellar to sign.
- (G) Excess Cyber Security Expense Coverage Proposal and authorize Jennifer Cuellar to sign.
- (H) CIS Auto Physical Damage Coverage Proposal and authorize the Chair to sign.
- (I) CIS Liability Coverage Proposal and authorize Jennifer Cuellar to sign.
- (J) Commercial Insurance Application and authorize Jennifer Cuellar to sign.
- (K) Self-insurance Fund ("SIF") Notice and Acknowledgment of Assessable and Financial Condition and authorize Jennifer Cuellar to sign.
- (L) Order No. 14-2015, "In the Matter of Conveying Certain Real Property Located at 56510 Old Portland Road, St. Helens, Oregon, to Steven Walter Rice [4N1W19-AD-01400]".
- (M) Resolution No. 24-2015, "In the Matter of Declaring a Fiscal Emergency and Modifying Recording Dates under ORS 205.242 for the Columbia County Clerk".
- (N) Resolution No. 27-2015, "In the Matter of the Adoption of the Columbia County Budget for Fiscal Year 2015-2016 and the Appropriation and Levying of Ad Valorem Taxes".

- (O) Authorize the Land Development Services Director to recruit and fill (1) full time Building Plans Examiner II position.

**AGREEMENTS/CONTRACTS/AMENDMENTS:**

- (P) Contract with Wojahn Roofing for the Re-Roofing Project for the Columbia County Courthouse Annex.
- (Q) Amendment #1 to Oregon Department of Education Early Learning Division 2013-2015 County Healthy Families Oregon Medicaid Administrative Activities Intergovernmental Agreement COL1315 #9784 and authorize the Chair to sign.
- (R) Intergovernmental Agreement with the City of Scappoose for Work Crew.
- (S) Amendment #1 to the Personal Services Contract with Community Action Team, Inc., for Healthy Start Services.
- (T) Purchase and Sale Agreement with Steven Walter Rice for 56510 Old Portland Road, St. Helens, Oregon [4N1W19-AD-01400].
- (U) Quitclaim Deed to Steven Walter Rice for 56510 Old Portland Road, St. Helens, Oregon [4N1W19-AD-01400] and authorize the Chair to sign.
- (V) Intergovernmental Agreement #13195 with the Oregon Youth Authority for Individualized Services and authorize the Chair to sign.
- (W) Intergovernmental Agreement #13194 with the Oregon Youth Authority for Juvenile Crime Prevention Basic Services and Diversion Services and authorize the Chair to sign.

The motion carried unanimously.

**GRANT AGREEMENT FOR CAMP WILKERSON TRAIL BRIDGE:**

Tristan Wood, Road Department: The County has been awarded a \$10,000 grant to place a trail bridge at the Camp Wilkerson property. This bridge will be for walkers,

bicyclers and horses only - no motorized vehicles. Tristan is requesting approval of the grant agreement today because the deadline is 6/30/15. Robin McIntyre noted that the County would signing this agreement as the landowner. She has reviewed the document and has no concerns. After a brief discussion, Commissioner Hyde moved and Commissioner Fisher seconded to approve Grant Agreement #0214007 and authorize the Chair to sign. The motion carried unanimously.

**APIARY ROAD CULVERT REPLACEMENT:**

While present, Tristan presented information on the Apiary Road culvert replacement project. There were five bids received and were opened last week. The lowest bidder came in at \$257,135.00 from TFT Construction. He would ask that the Board approve the Notice of Intent to Award the contract to TFT Construction. With that, Commissioner Hyde moved and Commissioner Fisher seconded to authorize the Notice of Intent to award the contract for the Apiary Road culvert replacement to TFT Construction in the amount of \$257,135.00. The motion carried unanimously.

**COMMISSIONER HEIMULLER COMMENTS:**

Commissioner Heimuller commented on the great turnout for the Coffee with the Commissioners last Friday in Clatskanie. It's great to be able to meet with the public in a more relaxed atmosphere.

Last Friday, he met with Ron Cutter from Brown & Brown Insurance who supplies the county's insurance to get some basic updates on our policies, etc. He was very encouraged with our workers' comp rates, which are significantly lower than what many other cities and counties are seeing. He commended our employees, department heads and safety committee for this downward trend.

Also on Friday, he attended a presentation at a “Self Help Housing” project that Community Action Team is overseeing here in St. Helens. This is 1 of the 2 pilot projects (the other being in Utah) to help those with a lower income get into their first home. Basically, CAT is purchasing foreclosed homes that are left vacant and sometimes vandalized, at a reduced cost and, with the use of sweat equity, are making these homes family ready. Congresswoman Bonamici and Vicki Walker of USDA were there and seemed very impressed with the program. Jason and Jennifer will be moving in as soon as the work is completed.

**COMMISSIONER HYDE COMMENTS:**

Commissioner Hyde continues to work with Association of O&C Counties with regards to the roll out of BLM's Resource Management Plan (RMP). There are many that are not particularly pleased with the plan so it's important to get an extension on the comment period.

He attended the Coffee with Commissioners on Friday in Clatskanie.

On Friday, he had lunch Vicki Walker, Regional Representative for USDA and Congresswoman Bonamici. They talked about economic development issues in Columbia County.

We continue to move forward on plans with Portland Community College in getting higher education here in Columbia County. We're hoping to see a commitment within the next couple of months.

He mentioned that there were some signs posted by Weyerhaeuser on CZ Trail that says enter with permit only. The sign was put up in error and Weyerhaeuser has been notified to remove them.

**COMMISSIONER FISHER COMMENTS:**

Commissioner Fisher thanked the Board for coming to Clatskanie to meet with the public during the Coffee with the Commissioners.

This Saturday is car show and Pie in the Park in Clatskanie for Heritage Days. He encouraged those who like vintage cars to come down and enjoy the festivities.

On the news last night, they reported on a potential bill before our State legislators regarding transportation. This bill would determine what we can do with repairing our roads and bridges and providing transportation through our public transportation program. It's not sure this bill will pass or not because sometimes it's hard for politicians to agree on things. The people in Salem need to compromise and see what the needs of the people are and how we need to work together for the good of all.

There was no Executive Session held.

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With nothing further coming before the Board, the meeting was adjourned.

Dated at St. Helens, Oregon this 24<sup>th</sup> of June, 2015.

NOTE: A tape of this meeting is available for purchase by the public or interested parties.

BOARD OF COUNTY COMMISSIONERS  
FOR COLUMBIA COUNTY, OREGON

By: \_\_\_\_\_

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Henry Heimuller, Chair

By: \_\_\_\_\_

Anthony Hyde, Commissioner

By: \_\_\_\_\_

Jan Greenhalgh

Board Office Administrator

By: \_\_\_\_\_

Earl Fisher, Commissioner